

PONDERA ARTS COUNCIL
Board of Directors
September 11, 2018

President Dale Sheldon called the meeting to order at 11:42 a.m. Those in attendance were: Mary DeStaffany, Helen Elliott, Wayne Reynolds, Sue Carlbom, Phyllis Ann Philipps, Jan Carter, Harold Olson, Dale Sheldon and Shelba Buffum.

I Minutes; Harold moved and Wayne seconded the motion to approve the minutes.
MOTION CARRIED.

II Treasurer's Report - There was discussion about paying bills for the addition. It was decided Wayne should spend down current funds, leaving enough to pay TOM expenses, before using the loan. By doing so we would delay paying interest on the loan.

III Theatre Manager - No one attended the movie on September 7th.
We will probably have to purchase a new computer for the new office since the old one is connected to the marquee. Also a new phone will be needed.

IV Committee Reports:

- a. Executive - none
- b. Building - non
- c. Membership/Hospitality - none
- d. Concerts - none Sue needs information about booked concerts well in advance to advertise in Living Things.
- e. Finance - Withdrawals from T. Rowe Price: June - \$5000, August - \$5000.
We invested \$79,000; have withdrawn \$37,000; have a balance of \$136,000; have made \$94,000 total.
- f. Publicity - The centennial book is going to the publisher this week. We now have to sell raffle tickets for the centennial celebration.
- g. School Support - none
- h. Centennial Extravaganza - Tickets are on sale at Olson's Drug and posters are going up.
- i. Movies - The committee plans to have a theme for the classic movie series, i.e. "Hunks and Horses". A list of movies will be available next month with the movies scheduled for November.

V Unfinished Business: None

VI New Business:

1. Addition flooring - The flooring installed is not the color Phyllis and Mary chose. They chose gray and dark brown has been installed. Replacing it would cost an additional \$1000 plus the difference in price of the flooring. After much discussion Phyllis moved and Mary seconded the motion to leave the flooring as is. MOTION CARRIED.

2. Invitation for Centennial Gala - Sue is sending the invitations. Legislators will be given complimentary passes.

3. Job Descriptions: They are needed from each officer and employee for the Standard Operation Procedure.

4. Harvest Fest - October 12th : We should have a table to sell TOM tickets.

5. TOM drawing - TOM was won by Jodi Granberg from Helena. She won a trip to Nashville. \$200 was won by Dave and Gay Forsman of Brady.

VII Other - Jamey has put the Centennial Banner in the area of IGA where the carts are. A monitor or something will be needed in the addition to receive cues from the theater during productions.

It was suggested that code locks be purchased for the doors rather than keyed locks. Prices will be obtained.

VIII Next Meeting - October 9th

IX Adjournment - Meeting adjourned at 12:50 p.m.