

PONDERA ARTS COUNCIL

Board of Directors

May 10, 2016

I President Tim Toeset called the meeting to order at 11:35 a.m. Those in attendance were: Tim Toeset, Bonnie Flesch, Harold Olson, Alice Garman, Phyllis Philipps, Wayne Reynolds, Dale Sheldon, Sue Sheldon, Shelba Buffum, Sharon Eisenberg, Jan Carter, Helen Elliott, and Mary DeStaffany.

II Minutes - Harold moved and Dale seconded the motion to approve the April board minutes as written. **MOTION CARRIED.**

III Treasurer's Report - attached. Donations for summer matinees total \$2430 and Shakespeare in the Park donations are \$1725.

Building insurance is due June 1st. The insurance agent is looking for a less expensive company.

North American Directory bill is for the guest service book at Conrad Super 8. This bill will be held while Shelba negotiates for a lower cost.

Harold moved and Sharon seconded the motion to approve payment of all bills except North American Directory. **MOTION CARRIED.**

Phyllis needs larger copies of building plans for the grants she is submitting. Helen moved and Dale seconded the motion to ask Nelson Architect firm for larger plans. The cost is not known at this time.

MOTION CARRIED.

IV Previous Business

A Grants - Three of the grants have been denied for various reasons. Phyllis has not heard from NorthWestern Energy about their grant. We are signed up with the Grant Data Base.

B Keys - Dale needs additional information to pursue the key situation - number of doors and current hardware. He will get input from Shelba. There is an estimated cost of \$60 if everything needs to be replaced.

C Bitter Pill art show - It is scheduled for September 16-24 at Folklore and the Conrad Library.

V Reports

A. Theatre Manager - Attached. Shelba reported that out of 20 movie tickets issued to students for school board recognition since October only 4 have been used. Sharon moved and Helen seconded the motion to discontinue the program after this school year. **MOTION CARRIED.**

There were no ads for movies while Shelba was gone. She will talk to Amanda and find out why.

B. Strategic Planning - Sharon has done web updates. She has received questions insurance questions about the building concerning documents and coal ash in the basement.

C. Executive - Those in attendance were Wayne Reynolds, Tim Toeset, Jan Carter, Sharon Eisenberg and Helen Elliott

Handyman - Paul Awtrey is still a possibility. Wayne will find out what he has in mind for a wage, etc. We need to get a list from Shelba as to what maintenance needs to be done in the theatre.

Board Membership - Two people are interested in being on the board but would not be able to attend noon meetings. The board will be polled for evening meeting possibilities.

Board Officer Transition - Phyllis is willing to step in as vice president.

Bills - The committee approved payment of the Jathco bill. All other bills presented are budgeted items.

Other business - Tim will appoint a new building committee since the present one is basically non-functioning. Ideas - Dale Sheldon as chairman, Gene Hauer, Sharon Eisenberg, Harold Olson, Wayne Reynolds, Shelba Buffum.

The Drama Camp is scheduled for June 6 & 7.

Paul Awtrey requested a wage of \$20/hour if chosen as the handyman.

Dale agreed to be chairman of the building committee. Shelba, Wayne, Sharon and Harold will be on the committee. Tom Buffum is another possibility.

D. Building committee - Tim will send letters to current members of the committee. Sue will be given the list that John McFarland has.

E. Membership/Hospitality - Mary is working on finding concession vendors for Shakespeare in the Park.

F. Concert - Posters for the Whoop-Up Concert are ready to distribute.

Jan was asked to submit a written report for Missoula Children's Theatre.

Tim requested permission to use the park for Shakespeare in the Park. Mary is looking for food vendors and costumes.

G. Finance - no report

H. Fundraising - Rhubarb Festival - Are we having a float? Mary will call for help. Pie making will be June 1 & 2. Mary has ordered supplies and Bonnie will be in charge.

I. School Support - No one applied for the scholarship. Phyllis moved and Dale seconded the motion to extend the deadline to June 15th for this year only. **MOTION CARRIED.** The recipient will be announced by the end of the summer.

J. Classic Movies - no report

K. School Liaison report - Carly reported that interviews for the joint project are not being done at this time.

The art class is working on Japanese fish for the light poles on Main Street.

Literary Arts class is preparing influential people monologues.

There is a High School concert scheduled for May 24th.

Carly was not aware there is a PAC scholarship.

VII New Business

Helen stated that Ruth Carlstrom was paid to prepare the Montana Cultural Trust grant and felt Phyllis should be paid if she is interested in working on it this year. Phyllis will research the grant and see if it is worthwhile to apply.

Meeting time - The committee was polled to see who would be willing to meet in the evening rather than noon. One member was questionable but others were OK with meeting in the evening.

VIII The next board meeting will be June 21, 2016.

IX Adjournment - Jan moved and Dale seconded the motion to adjourn. **MOTION CARRIED.**