

PONDERA ARTS COUNCIL
Board of Directors
December 8, 2015

I President Tim Toeset called the meeting to order at 11:35 a.m. Those in attendance were: Mary DeStaffany, Harold Olson, Cheryl Tornga, Helen Elliott, Phyllis Philipps, Wayne Reynolds, Shelba Buffum, Alice Garman, Sue Sheldon, Steve Baliko, Tim Toeset, Sharon Eisenberg, Arlene McHenry and Jan Carter.

II Minutes: Harold moved and Helen seconded the motion to approve the minutes as written. **MOTION CARRIED.**

III Treasurer's Report - attached. T. Rowe Price investment is now at \$132,499.73. Cheryl also submitted an updated Budget report - attached. The air conditioner was not in the budget, nor were the dehumidifiers. The investment was lower than anticipated and not all movie monies are included.

A non-profit property tax exemption application was submitted in November.

IV Reports:

A. Theater manager - attached. The theatre will be open Christmas night.

B. Executive committee - Arlene McHenry was hired as our bookkeeper! Thank-you Arlene.

C. Building committee - Tim spoke to John McFarland and Jeff Sutherland. They will look for long range upkeep but will be unavailable for routine maintenance. It was suggested to hire a maintenance person to be on call. The executive committee will make a decision concerning a maintenance person. Harold said the scupper area on the roof needs to be cleaned.

D. Membership - A letter will be going out soon. It was suggested to include what we have done and planned over the last year.

After discussion Helen moved and Harold seconded the motion to discontinue the perks for members. **MOTION CARRIED.**

The calendars have been shipped and will included with the membership letter if they arrive in time.

E. Concerts - Judy and the Divine Bovines were not extremely professional. 14th Street Quartet and Bob McKinnon are scheduled for January 17th.

F. Finance - the budget has not been prepared as yet.

G. Marketing - no report. Tracking of discount cards has not been done. Shelba was asked to staple redeemed cards to her monthly report. Coaches Corner would like to participate as well.

Jamie Byrnes would like to do promotions for the Star Wars movie.

H. School Support - Wayne is in the discussion stage for a project with Kristi Calvery. We need to get email addresses from our high school liaisons.

The Speech and Drama team will give a presentation on January 11, 2016, at 7:30 in the commons. The high school/middle school Christmas concert is December 15th at 7:00 in the auditorium.

I. Planning committee - Sharon suggested the committee develop a 3-year plan. They will meet and report back at the next meeting.

J. Classic movies - Dates have been set but no movies chosen. Sue and Dale Sheldon will serve as chairmen for the committee.

K. Liaisons - none. They were not contacted about the meeting. Hopefully getting emails will help that situation in the future.

V New Business

A. Art Project with the school - Tim got an estimate for cost of the 3 panels planned for this school year. The total is \$260 for all 3 panels. All branches of the service need to be included; PAC should be recognized as supporter; perhaps families of people featured will give financial support.

Phyllis moved and Mary seconded the motion to support the project with the cost of \$260. Phyllis will write an article for the paper at the appropriate time. **MOTION CARRIED.**

B. Proposed By-law changes - attached. The changes are suggested by Tim based on comments he has heard from members. Phyllis moved and Wayne seconded the motion to approve the changes as presented. **MOTION CARRIED.**

C. Grants - We were denied the Murdoch grant. They typically support grants over \$50,000. Phyllis is now preparing an application for NorthWestern Energy Community Works grant.

The architects sent pictures of the proposed building addition.

D. Lap top purchase - Quotes were received from Randy Rossmiller and Jathco for \$689 and \$729. It was strongly suggested to make sure whoever we bought it from is willing to provide tech support. Mary moved and Sharon seconded the motion to purchase the lap top from Jathco. **MOTION CARRIED.** Shelba mentioned that she requested \$700 for theatre miscellaneous and has not used it so that could go toward the lap top.

E. Annual meeting - It was set for January 18, 2016, in the Presbyterian Fellowship hall. We will start at 5:30 with a potluck supper.

VI Next Board Meeting - January 12, 2016.

VII Adjournment - Helen moved and Alice seconded the motion to adjourn. **MOTION CARRIED.**

